

**The Village at Innsbrook HOA
Audit Committee Meeting
November 19th, 2024**

Committee Members Present:

Julie Wolford
Sophie Gutner
Beth Diaz
Jeff Adams

Others Present:

Patsy Ledford, Treasurer
The meeting was called to order by Julie Wolford at 7:00 PM.

Goal: To complete audit reviews for the 3rd quarter of 2024.

The following reviews were completed; the process being to open each monthly bank statement and reconcile with receipts from the same period with reviewers initialing each document:

| | |
|----------------|---|
| July 2024 | Both Checking and Money Market accounts were reconciled. |
| August 2024 | The same process was followed with no discrepancies found. |
| September 2024 | Both accounts were reconciled with no discrepancies found. 000 |

The meeting was adjourned at 8:00 PM.

Respectfully submitted:

Julie Wolford